



May 6, 2016

COURTHOUSE SQUARE REUNIFICATION

CONTRACT NO. C00702

Dear Tenant/Owner:

The City of Santa Rosa has contracted with Thompson Builders Corporation of Novato, California, to construct the Reunification of Courthouse Square. This important community project will create a central gathering place where residents and visitors can enjoy a wide variety of community events such as farmers' markets, concerts and outdoor art exhibits. The project will reunify the existing areas of the Square by removing Mendocino Avenue between Third Street and Fourth Street. The original Hinton Avenue and Exchange Avenue will be reinstalled on the east and west sides of the Square with wide sidewalks suitable for outside dining.

The City plans to complete this project in one construction season, with work scheduled to begin on **Monday, May 23, 2016** and to be completed in mid-November, 2016. Most of the construction activity will occur within the Square, however there will also be minor striping and electrical work on First, Third, Fourth, Fifth and B Streets, Santa Rosa and Mendocino Avenues, and the parking lot south of Fifth Street between Mendocino Avenue and B Street.

We recognize that any construction work that is conducted in this busy commercial and community center will impact traffic and noise levels at varying degrees and at different times throughout the course of construction. Though temporary impacts are inevitable, our goal is to complete this project without creating any more disturbance than necessary. Businesses and restaurants around the Square will remain open during the construction, and daily activities such as mail delivery and garbage service will continue unimpeded. This construction project will not affect the schedule or location of the Wednesday Night Market.

We invite you to visit the project website at www.srcity.org/CHS, where you will find the master plan; information on detours and traffic circulation; construction activity updates; and where you can **subscribe to receive email updates about this project**. The City has also prepared kits of informational materials for Downtown businesses and customers. These kits will be delivered to businesses in Downtown and can also be picked up at the Santa Rosa Chamber of Commerce Offices at 50 Courthouse Square.

If you are aware of other occupants on your property who may not receive this notice, please share this notice with them or contact me with their address, and I will notify them directly.



If you have special needs regarding access, or if you have any questions regarding the Courthouse Square Reunification project, please contact:

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Sincerely,

COLLEEN FERGUSON

Deputy Director – Engineering